



ANNOOR DENTAL COLLEGE & HOSPITAL

Recognized by the Dental Council of India, New Delhi,
Affiliated to Kerala University of Health Sciences
& Recognized by Govt. of India

4.5.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc.

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1	Log book or other records regarding maintenance register	2



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LOG BOOK OR OTHER RECORDS REGARDING MAINTENANCE REGISTER

MAINTENANCE REGISTER
Comprehensive

Date	Item	Complaint	Action	Checked by
11/22	CBCT Machine	Bite Block damage. (Bite Block broken due to excessive bite force exerted by patient) (Annice James Op. No: 19081/p2) To be temporarily glued	Reported to Maintenance dept. (for repair at earliest)	
22/2/2023	X-ray Dye	X-ray dye not working Dye not working Kindly treat it as an emergency	Reported to Maintenance Department	[Signature]
13/3/2023	" "	(No action taken after repeated verbal communication)		
15/3/2023	X-ray dye	Kindly specify the nature of damage. (dispenser control unit full damaged - not repairable)		[Signature] 16/3/23
16/3/2023	" "	Letter forwarded to purchase manager for doing necessary changes.		
19/04/2023	B-Class Autoclave	Repairing		[Signature]

05/23 Bite Block Broken: (By Ashayashyji) (09/23)
 To be verified by: Maintenance department

5/23: Inverter/UPS of CBT machine not working (Frequently switched off)
 CBT Workstation - PC:
 ↓
 Need immediate intervention:

9/5/23: Wifi connection: ~~not~~ not working in HOD room computer:

9/5/23 Developer Linc damaged (2ak)

11/5/23 Bite Block of CBT broken again:
 Need immediate replacement:

11/5/23 Inverter/UPS of CBT machine not working
 PC of CBT workstation getting shut down in between

11/5/23 Wifi connection in HOD room computer - Not working

Dept Staff Sign
 HOD Sign

Signature & Remarks from Maintenance team

Rectified/Not Rectified

[Signatures]

[Signatures]

[Signatures]

[Signatures]

[Signatures]

Pl: 05/23
 Rectified
 Pl: 05/23
 Rectified

Battery changed stand by - Battery All new changed 16/5/23
 Pls Note
 Remarks

Maintenance department requested to verify and acknowledge the register on a daily basis.

Dept to Inform: Administration office

Pl: 05/23
 Rectified
 Pl: 05/23
 Rectified
 Battery changed stand by - Battery All new changed 16/5/23
 Pls Note
 Remarks
 Network cable changed 16/5/23

				Dept:	Maintainer	Called by:
21/6/23	UG-2	Handle missing	Issue observed - solved.	Fi	B.S. 21/6/23	Juniper
		CBC? 4 Block not firing	Issue solved	Fi	B.S. 21/6/23	Send request by [unclear] Juniper
28/6/23	Auto clare	Not working	Issue observed.		B.S. 28/6/23	Juniper
06/07/23	X-ray room	2 top not working in the X-ray room.				
14/7/23	Storages	coll complaint	Stabilizer coil changing new fixing		B.S. 14/7/23	
27/7/23		light not working	Issue solve		B.S.	
27/7/23		chain hand not work properly	Issue solve		B.S. 27/7/23	
11/8/23		Stabilizer not working	Problem changing Issue solved		B.S. 11/8/23	
05/08/2023		CPG Ep Ceph Image are grainy in some day		Fi Storages		
21/8/2023		chair - G keypad complaint	Issue solved.	Fi 02/09/2023	B.S.	
7/9/23		Linear artefact CPG front image	Issue checked head cleaned its solved problem	Fi 21/09/2023	B.S. 21/9/23	Juniper 02/09/2023

Date	Item	
4/9/23	Auto clare	Not working
4/9/23	CBCT Michan	not working
27/9/23	Acrodque Complane	Not working [Error 6]

Issue solved

4/9/23	Auto clare	"
	Time	
	3:15	
	(Error 6)	

Send to Di keep

Dept	
6/9/23	SB
5/9/23	SB
27/9/23	SB

only
of
of
of

S.No	Date	Item	complaint	Issue	Received	Technician	HSB
	19/1/22	portable suction ③	not working	19/1/22		Shahod SA 19/01/22	
	27/01/2022	NSK Straight hand piece FIGS 1:1 BBK 40166 BBJ 50718	Realing proper working	within two weeks	12/3/22		
	12/09/2022	motorized suction (Skydent) 230 nos	for servicing	(KCK)			
	29/09/2022	Mann make straight hand piece	for servicing		30/09/2022		
	23/09/2022	NSK straight hand piece BBK 40166	for servicing	within one week	13/10/2022		
	13/10/2022	NSK straight hand piece BBJ 50718 - 1 no old type NSK 1103595 - 1 no	for servicing	within one week	27/11/2022		
	27/10/2022	NSK straight hp	for servicing	within one week			
	14/01/2023	BBJ 50718 BBJ 50719	for servicing	"	14/2/23		
	5/4/23	Fan	not working	5/4/23			
	25/05/2023	straight hand piece 4 nos	not working		4 nos returned	BS 110110	

Date	Time	Location	Issue	Resolution	Notes	Diagnosis	Parts	Date of Repair	Signature	Remarks
25	12/7/21	AC	1	AC not working	Issue remote and Reset temporary to work	working need board check				
	6/12/21			Air motor not working	Issue solved					
	09/12/21			scaler not working	water line issue	clean				
	29/2/22	Air motor	1	NSR parama fr DAF T-81 DBH 20324 Air motor not working	Receiving to be replaced			12/3/22	ABM	
	03/6/22	Scaler	1	Scaler not working	CHAR NO: 1					
	02/06/2022			water motor Scaler not working water motor - cleaned - PIP may be tube replaced					ABM 3/6/22	
	19/11/22	Bulb fused	1	Bulb not working						
	27/1/23	DTE - Scaler complaint S13A0199D3U	1	Scaler complaint	Received New Hard piece [wooden] 13/2/23			13/2/23		
	7/4/23	AC	1	AC complaint	Repaired on 10/4/23			10/4/23		
	16/5/23	clean		remote not work	Issue solved					
	16/5/23			light not working	Issue solved					
	17/5/23			Air motor not work	Issue solved					
				water leakage	Issue solved					
	20/5/23			light not working	connection fail	clean				

Name of Department: Oral Pathology

Microscopes

Sl No.	Date	Name of the item taken for servicing	Qty.	Nature of Complaint	Approximate date of return
1		N-101B No. 002601			
2		N-101B No. 002602			
3		LM-52-1601			
1.	22/11/22	Microscope No. 3	1	Light source Complaint not clear	
2.	"	" No. 1	1	Light source Complaint not clear	
3.	"	" No. 27	1	Light source Complaint not clear	
4.	"	" No. 8	1	Light source and not clear	
5.	"	" No. 26		Light source to stage	
6.	"	" No. 28	1	Light source to stage	
7.	"	" No. 13		Light source to cleaning	
8.	"	" No. 12	1	Light source and cleaning	
9.	"	" No. 7	1	Light source and cleaning	
10.	"	" No. 24	1	Light source and condenser	
11.	"	" No. 14	1	Light source and cleaning	
12.	"	" No. 6	1	Light source and cleaning	
13.	"	" No. 4	1	Light source, channy, focusing	

Nettoor, Kochi - 682 040, Kerala
 E-mail : truebluekochi@gmail.com
 Phone : 98957 68088, 94962 25150

Ref

ORAL PATHOLOGY

Date: 22/11/22

(Service Report of Microscopes)

- ① No. 3 Light source replaced, lenses cleaned, nose piece repaired.
- ② No. 1 Light source replaced, total cleaning.
- ③ No. 27 Light source repaired, total cleaning.
- ④ No. 8 Light source replaced, stage repaired, total cleaning.
- ⑤ No. 26 Light source repaired, stage repaired, total cleaning.
- ⑥ No. 28 Light source repaired, bulb replaced, stage repaired, total cleaning.
- ⑦ No. 13 Light source repaired, av adapter and total cleaning.
- ⑧ No. 12 Light source replaced, total cleaning.
- ⑨ No. 7 Light source replaced. Reflective prism is fully fungus. Both to replace.
- ⑩ No. 24 Light source replaced, condenser repaired. total cleaning.
- ⑪ No. 14 Light source replaced. total cleaning.
- ⑫ No. 6 Light source replaced. total cleaning.

86	28/7/22	char not working	Issue solved	ES
87	29/7/22	char not working	Issue solved	ES
88	1/8/22	programme (Alust)	worked ok	ES
89	1/8/22	Airlock not working - p7-9	Issue solved	ES
90	2/8/22	3 way not working - p7-9	Issue solved	ES
91	5/8/22	section not working	Issue solved	ES
92	11/8/22	char status checking	Issue solved	ES
93	11/8/22	light handle damaged	Issue solved	ES
94	11/8/22	sub not working	Issue solved	ES
95	11/8/22	Air leakage	Issue solved	ES
96	16/8/22	Backrest not work		ES
97	16/8/22	Air leakage		ES
98	19/8/22	section not working		ES
99	19/8/22	light not working	Bulb changed	ES
100	30/8/22	Sealers not working	Solenoid valve	ES
101	30/8/22	Fresh not working	Issue solved	
102	30/8/22	Damage cleaning		

1-09-22 16

17


103	1/9/22	Ala leakage	ug	line reconnected	Issue solved	21
104	1/9/22	chardep down network			Issue solved	21
105	10/9/22	scalax not working	ug	Block, solved		21
106	13/9/22	Light out working	pg	Bulb, issue solved		21
107	26/9/22	Scalax not working	UG	Block		21
108	28/9/22	micromotor not working			Issue solved	21
109	29/9/22	Section not working			Issue solved	21
111	10/10/22	Scalax not working	PG		Issue solved	21
112	"	Stabilizer not working			Issue solved	21
113	"	Scalax not working	ug		Issue solved	21
114	13/10/22	Bairon Board complaint	pg-1	Need Board		21
115	20-10-22	Scalax not working	pg	Block changed		21
116	27/10/22	Scalax not working	pg	Block changed		21
117		Fishing changing		Fishing changed		21
118	25/10/22	Fube complaint	UG	Change made		21
119	25/10/22	fresh not working	PG		Issue solved	21
120	28/10/22	Fishing changing	UG	more connected		21

121	29/10/22	Area leakage	Issue solved
122	31/10/22	Scalar not working	Pg
123	3/11/22	tubing replacement	ug-3
124	3/11/22	light cover Pixer	Implant
125	10/11/22	line tapping	ug
126	14/11/22	suction not working	Pg
127	14/11/22	suction not working	pg
128	16/11/22	Area leakage	ug
129	18/11/22	suction not work	
130	18/11/22	chair tubing change	ug-8
131	18/11/22	Foot switch complaint	ug-8
132	21/11/22	supply line fault	Pg
133	25/11/22	Area not working	Pg
134	28/11/22	Scalar not working	Pg
135	1-12-22	chair tubing change	ug
136	1-12-22	light not working	ug
137	1-12-22	chair tubing change	ug
138	1-12-22	Scalar not working	pg

Issue solved	Ed	solved
Issue solved	Ed	solved
work done	Ed	solved
Cover fixer	Ed	solved
Issue solved	Ed	solved
work done	Ed	solved
work done	Ed	solved
line reconnect	Ed	solved
test lead	Ed	solved
work done	Ed	solved
foot switch change	Ed	solved
Issue solved	Ed	solved
Issue solved	Ed	solved
work done	Ed	solved
Connection fault clear	Ed	solved
work done	Ed	solved
Issue solved	Ed	solved

139	2/12/22	no supply voltage	eg
140	7/12/22	air Regulator complaint	pg
141	8/12/22	Suction water leakage	pg
142	9/12/22	Suction not working	ug
143	13/12/22	Scalad not work	eg
144	14/12/22	Switch water line not work	eg
145	15/12/22	chair tubing replacement	pg
146	15/12/22	suction not working	
147	19/12/22	water leakage	
148	21/12/22	Suction not working	pg
149	22/12/22	Scalad not working	ag
150	26/12/22	Spitton Solenoid not work	
151	28/12/22	Suction hidden damaged	
152	28/12/22	new scalad attached	
153	28/12/22	Scalad not working	
155	28/12/22	chair tubing changing	
157	30/12/22	Suction not working	

work done	21	
solved.	21	
Issue solved.	21	
Issue solved.	21	
Block and area, Scalad solved	21	
Block clear	21	
Work done.	21	
Issue solved	21	
Issue solved.	21	
Issue solved.	21	
Issue solved.	21	
Scalad code, connector and clean	21	
Reclearage	21	
Suction holded fixing	21	
Issue solved.	21	
Issue solved	21	
Issue solved.	21	
Filter cleaning	21	

1 14/2/22 Anobis NSK
CLZ00639 

2 2/01/23 chair status full changed

3 2/01/23 solenoid valve not working

4 8/01/23 Suction tip fixings

5 3/01/23 Sealair not working

6 9/01/23 Suction not working

7 9/1/23 chroot not working

8 17/01/23 light not working

9 17/01/23 spitton not working

10 17/01/23 Sway syringe not work

11 24/1/23 chair up & down not work

12 25/1/23 liquor not working

13 30/1/23 suction not working

14 1/2/23 suction not working

15 8/2/23 light not working

16 9/2/23 chair not working

17 21/2/23 suction not working

work done. ES

valve removed cleaning. ES

work done. ES

case cleaning. ES

issue solved. ES

Head cleaning ES

connection fault clear ES

spitton switch changing, ES

Sway syringe not work ES

switch replaced. ES

Full service ES

connection fault clear ES

leosa connection clear ES

Bulb change req. ES

supply flat clear ES

30/6/23	Suction not working	tip complaint clean
31/6/23	light handle damaged	now fixing
3/6/23	N-Ray waste not work	Issue solved
3/9/23	scalen waste not work	scalen code now fixing
10/9/23	scalen waste not work	code wire fault clean
4/9/23	sway sprays linkage	Issue solved
5/9/23	Amalton water line not work - up 13	Issue solved
13/9/23	scalen water line not work up 13	Issue solved
14/5/23	Scalen not working	Brand changing req.
27/5/23	Chain not working	Issue solved
6/6/23	Scalen not working	Issue solved
16/6/23	scalen not working pg	Issue solved
18/6/23	scalen not working pg	connection fault down
19 "	Chain status checking up/pg	all chain checked req
20 "	chain shifting (2 nos)	work done
21 "	suction not working pg.	Issue solved
28/6/23	light not work (2 nos)	Issue Solved
30/6/23		

Issue solved	SD
Issue solved	SD
Issue solved	SD
working good	SD 19/5/23
working good	SD 19/5/23
Issue solved	SD 19/5/23
Issue solved	SD 22/5/23
Issue solved	SD 22/5/23
Issue solved	SD 25/5/23
Issue solved	SD 27/5/23
	SD 27/5/23
	SD 27/5/23
Issue solved	SD 27/5/23

Sl no.	Date	Equipment Details	Particulars of complaint.	Reported by	Signature (with date)	Name of Technician	Date of Rectification	Signatures of Staff/charge	Remarks
01	7/7/19	Sun Autoclave	Not working	Mr. Murali	[Signature]				
	9/12/19	(3) Scales, 3 ways Syringe, Ammeter	Not working	9/12/19		Raveesh	[Signature]		
	13/10/22	chain not working (pg-7)	Switch changing gear			Eljal Dileep			
	13/10/22	3way waterline	Complaint pg-7 Issue solved			Eljal Dileep			
	17/10/22	scales not working pg-8	Issue solved			Eljal Dileep			
	18/10/22	ammeter & scales not work	Block clear			Eljal Dileep			
	18/10/22	micrometer unit not work	Issue solved - lab			Eljal Dileep			
	13/10/22	micrometer not work	carbon brush change - lab			Eljal Dileep			
	13/10/22	micrometer not work	need service - lab			Eljal Dileep			
	13/10/22	Chain motor complaint - pg-7	need spare			Eljal Dileep			
	17/10/22	Trimmer Complaint	Not working			Eljal			
	17/10/22	3 way syringe	not working issue solved			Eljal			Blowing with water from instrument to plunger
	18/10/22	micrometer not work	Issue solved			Eljal			
	18/10/22	Curing light	not working			Eljal			
	18/10/22	light	not working			Eljal			Solved

Report No	Date	Equipment details	complaints and Service	Technician @ 10/11/23	Return date
D	15/5/23	welder		welder need to service (Refused) fire damaged?	28/5
21	15/5/23	micromator Mercedes	2 nos service	need service	fire damaged
3	15/5/23	sand plaster			
24	16/5/23	Airlock not work	pg-1	Issue solved	28/5
(5)	16/5/23	Door not work	pg-1	Issue solved	28/5
	16/5/23	Chain not work	pg-6	Connection fault clean	28/5
	16/5/23	Suction not working	pg-1	Issue Sol ved	28/5
	17/05/23	TAP leaking (chilled)	pg-8	Issue solved Reconnect	28/5
	17/5/23	Spiller leakage	pg	Issue solved	28/5
	19/5/23	Foot control not working	pg	Issue solved	28/5
	20/5/23	water leakage	pg. 8am	Issue solved	28/5
	20/5/23	Ligature not working	pg	Need Adapt etc.	28/5
	26/5/23	Airlock not working	pg	Issue solved	28/5
	26/5/23	welder not working	pg. 5 nos	5 welder checked	26/5/23
	26/5/22	Chain hand control not work	pg	Issue sol ved Switch changing	28/5
	26/5/23	chain not working proper	pg	Issue solved	26/5/23
	2/6/23	Scalder not working	pg. 8am	Issue Sol ved	28/5
	9/6/23	staff chair complaints	UCC	(please inform KC Marshall Sim.)	
	9/6/23	Airlock not working	pg	Issue sol ved	28/5
	15/6/23	spiller leakage	pg-8	solonoid changing Issue solved	28/5
	15/6/23	Pen Leakage	Drain-Room	Line Reco need	28/5
	18/6/23	Scalder not working	ug-8	Connection fault clean	28/5
	15/6/23	Ligature	need service not 4/11	need span a (Refused) return programming	28/5

21/6/23	chair not working	Issue solved	ZB 21/6/23
23/6/23	suction not working	suction tube changing	ZB 23/6/23
27/6/23	curtains and scales not working	Issue solved	ZB 27/6/23
5/7/23	suction not working pg-1	Issue solved	ZB 5/7/23
11/7/23	suction not working pg-1	Issue solved	ZB 11/7/23
11/7/23	spitter not working pg-1	Issue solved	ZB 11/7/23
11/7/23	suction not working pg-1	Issue solved	ZB 11/7/23
11/7/23	scales not working pg-1	Issue solve	ZB 11/7/23
11/7/23	spitter not working pg-1	Issue solved	ZB 11/7/23
11/7/23	welder not works	ones checked & solved	ZB 11/7/23
12/7/23	scales not working pg-3	Issue solved	ZB 12/7/23
19/7/23	Airator water line not work	Issue solved	ZB 19/7/23
21/7/23	nsk Airator not work	service taken	ZB 21/7/23
21/7/23	scales not work	Issue solved	ZB 21/7/23
22/7/23	suction not working	Issue solved	ZB 22/7/23
22/7/23	water not stop	Issue solved	ZB 22/7/23
25/7/23	light not work pg-1	Issue solved	ZB 25/7/23

26/7/23	Airator not work	Issue solved	ZB 26/7/23
26/7/23	scalen water line not work	Issue solved	ZB 26/7/23
26/7/23	sway not working - pg-1	sway syringe changing	ZB 26/7/23
5/8/23	Ligum not working	Adapton changing	ZB 5/8/23
9/8/23	Light handle Issue	Issue solved	ZB 9/8/23
9/8/23	Airator not working	Issue solved	ZB 9/8/23
9/8/23	Airator water line not work	Issue solved	ZB 9/8/23
9/8/23	Air leakage	Issue solved	ZB 9/8/23
12/8/23	light not working	Issue solved	ZB 12/8/23
9/8/23	suction not working	Issue solved	ZB 9/8/23
12/9/23	welder not working	Part Rod changing	ZB 12/9/23
12/9/23	scalam not working	Issue solved	ZB 12/9/23
12/9/23	Chair not working	Issue solved	ZB 12/9/23
12/9/23	scales not working	Issue solved	ZB 12/9/23

S.No	Date	Item	Complains	due date	usage date	sig of tech	11 sig of HOD
17	18/12/21	sterilizer	not working	18/12/21	18/12/21		Page
18	29/12/21	Fumigation	done	29/12/21	29/12/21		Page
19	24/2/22	HOD Room	Lock ^{bb} _{repair}	Repair not fixed	24/2/22	Bibin Anand	Page
	24/2/22	Record Room					
20	07/06/22	steel stool (2)	damaged	corrected	07/06/22	H. Jadhav	Page
21	28/06/22	Bathroom Hand pipe not working	H.F. Complaint	H.F. Replaced & fitting	28/06/22		Page
22	14/7/22	sterilizer	not working	issue solved	15/7/22	Elju	Page
23	15/7/22	Fumigation	done	15/7/22	15/7/22	prasad	Page
24	28/7/22	Fumigation	done	28/7/22	28/7/22	prasad	Page
25	4/9/22	Bathroom hand pipe broken		1/9/22	2/9/22	changed Nikhil MR	Page
26	5/9/22	Lenthy of fan (HOD Room)		5/9/22	5/9/22	Nikhil MR	Page
27	20/9/22	Fumigation	done	20/9/22	-	prasad	Page
28	21/9/22	sterilizer not working		21/9/22	problem solved	Nikhil	Page
29	22/9/22	sterilizer not working		26/9/22	problem solved	Elju	Page
30	12/10/22	Airator ASK	not working	13/10/22	problem solved	Dijap	Page
31	1/12/22	Switch board	not working	1/12/22	corrected	Nikhil MR	Page
32	5/12/22	3pin complex (for ^{lab} _{test})	not working	5/12/22	3 pin changed	Nikhil MR	Page
33	9/02/2023	NIK Anode	not working	9/02/2023	Receiving Service	Dilip	Page

S. no	Date	Items	Complaints
34	10/5/23	Dental chair U15	spitten leak.
35	15/5/23	Dental chair U15	seat not proper
36	22/5/23	chair bottle leaking	(mobile van)
37	30/05/23	water leakage	line reconnecting
38	1/6/23	Dental chair →	seat not in proper condition
39	19/6/23	office chair (Plastic)	needs repair.
40	5/7/23	Airator water not working	Issue solved.
41	9/9/23	tubing replace	work done
42	9/10/23	Light not working	new bulb fixing
43	26/10/23	sterilizer needs repair	Work Done 26/10/23
44	28/10/23	Flush tank pipe broken (HOD room)	

Date of return	Name of person Action taken by technician	Sig Tech	Sig HOD
15/5/23	Issue solved	<i>[Signature]</i>	• <i>[Signature]</i>
15/5/23	Issue solved	<i>[Signature]</i> 15/5/23	• <i>[Signature]</i>
22/5/23	charged.	<i>[Signature]</i>	• <i>[Signature]</i>
30/05/23	Issue solved	<i>[Signature]</i> 30/5/23	• <i>[Signature]</i>
1/6/23	Issue solved.	• <i>[Signature]</i>	• <i>[Signature]</i>
23/6/23	repaired	<i>[Signature]</i> (Tom asked Jaffer)	• <i>[Signature]</i>
3/7/23	solved	<i>[Signature]</i> 3/7/23	• <i>[Signature]</i>
9/9/23	working good	<i>[Signature]</i> 9/9/23	<i>[Signature]</i>
9/10/23	Issue solved.	<i>[Signature]</i> 9/10/23	<i>[Signature]</i>
26/10/23	Issue solved.	<i>[Signature]</i>	for HOD • <i>[Signature]</i>
28/10/23	Issue solved.	<i>[Signature]</i>	for HOD • <i>[Signature]</i>

Sl. No.	Date	Name of the item taken for servicing	Qty.	Nature of Complaint	Approximate date of return
9	17/3/22	<p>Disinfectant</p> <p>NSK</p> <p>1 ✓ NSK - PANA - MAX AIR - 100334</p> <p>2 NSK - PANA AIR SBQ DBEX1255</p> <p>3 NSK - PANA - AIR DBFOX218</p> <p>4 DJI - 20190810036</p>		Not working	
10	11/7/22	<p>Ermax Handpiece</p> <p>SN 1800522, 0W085610</p>		Shake handpiece	
11	27/9/22	<p>Small Handpiece</p> <p>SN 1800522, 0W085610</p>		"	
12	6/1/23	<p>X max, handpiece</p> <p>SN 00266865</p> <p>SN 05136896</p>		Not working.	
13	28/8/23	<p>X max, handpiece</p> <p>SN 00266865</p> <p>SN 05136896</p>		Shake handpiece	
14	31/10/23	<p>Dentply X smart</p> <p>SN - 00266865</p> <p>Handpiece SN - D-2331380</p> <p>Handpiece Head</p> <p>SN - 05136896</p>		Repair	



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No. ADCH/4462/2023 dtd 05.09.2023

Proceedings

Sub: Removal of damaged/condemned items from the department of Prosthodontics – Sanction accorded.

Read: 1) Letter dtd 23.08.23 of HOD, Department of Prosthodontics
2) Inspection report dated 25.8.23

HOD, Dept. of Prosthodontics, as per her letter dtd 23.08.2023 has forwarded a list of instruments / equipments for condemnation.

The committee constituted for the inspection of damaged items had checked the following items dumped in the department of Prosthodontics and found the same fit for condemnation only except Trimmer 3 Nos.

Based on the recommendation of the committee, sanction is hereby accorded for condemning and removing the following items from the stock register of the Department.

S/no.	Name of Item	Qty	Make	S/No.
1	Metal clamp	23 Nos		
2	Mean value articulators	47 Nos		
3	Old plaster models	90 Nos		
4	Micromotor	5 Nos	GN08 NC361	M2071610,207,670,5483, 44
5	Gas burner valve	17 Nos		
6	Heater	1 No		
7	X Ray viewer	1 No		

Trimmer 3 Nos. included in the list are reported to be repairable and hence the same may be send for repair.

Principal

To

The HOD, Department of Prosthodontics



Director

CC to: 1) Mr. Elju, Maintenance Department for further necessary action regarding removal of the items from the department.

7
25/8/23

23.08.23

From,
The HOD
Dept of Prosthodontics

To,
The Director
Annoor Dental College and Hospital

Through
The Purchase manager, The technician

Subject :To condemn the old and expired and damaged items.

Respected Sir,

I request you sir to please condemn the following items as these are damaged and old and cannot be used for future workflow. The items were checked and confirmed by the technician in charge

Items are as follow

- 1) Metal clamp-23 nos
- 2) Mean value articulators-47 nos
- 3) Trimmer-3 nos — *repairable*
- 4) Old plaster models-90 nos
- 5) Micromotor-5 nos — *SN 08N/2361, 2071610, 2071670, 983, 49*
- 6) Gas burner valve-17 nos
- 7) Heater-1 no
- 8) X-ray viewer-1 no

So, I request you sir to kindly do the needful at the earliest.

Thanking you,
HOD, Dept of Prosthodontics
Staff in charge

Purchase manager

[Signature]
G.P.K.P
Technician in charge

[Signature]
25/08/23
Staff in charge

[Signature]
HOD, Dept of Prosthodontics

Report

The Above items in prosthodontics Dept. have been checked and found to be fit for condemnation only, except Trimmer-3 nos. The trimmer (3-nos) may be send for repair.

[Signature]
25/8/23
mg. (P)

[Signature]
30/08/23
mg. (P)

[Signature]
04/09/23



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No.ADCH/4339/2023 dtd 07.06.2023

Proceedings

Sub: Removal of damaged / Condemned Autoclave from the department of Pedodontics - Sanction accorded.

Read:1) Letter dtd 25.05.2023 from the HOD, Dept. of Pedodontics.

3) Report of the Inspection committee dtd 07.6.23

Head of the department of Pedodontics & Preventive Dentistry as per his letter dtd 25.05.23, had reported that the autoclave in the department, Sun N Class with SIno. SA 121261 in UG section was fully damaged and beyond repair. The technician Mr. Dileep had also checked the autoclave and reported that the mother Board and heater coil were damaged and the inner body fully rusted and it was not price worthy to repair the same.

The committee constituted for inspecting the damaged items for condemnation had checked the autoclave and found to be fully damaged and fit for condemnation only.

Based on the recommendations of the committee sanction is hereby accorded for condemning and removing the same from the stock register of the department.

SINo	Name of Item	Sl.No.	Make	Qty
1	Autoclave- N Class	SA 121261	Sun	1

Principal



Director

To: The HOD, Dept. of Pedodontics

CC. To: Mr. Elju, Maintenance department for further necessary action regarding removal of the item from the department.



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No.ADCH/4340/2023 dtd 07.06.2023

Proceeding

Sub: Removal of damaged / Condemned Instruments/Equipments from the department of Prosthodontics - Permission granted.

Read:1)Request of the HOD, Dept. Of Prosthodontics dtd 15.05.2023.

2) Report of the Inspection committee dtd 07.6.23

Head of the department of Prosthodontics as per her letter dtd 15.05.23, had reported that the two micromotor handpieces with SIno. SN 03J0034 and 14075488 kept in the department were fully damaged and beyond repair and also had requested to condemn the same.

Mr. Dileep, Technician had checked the item and was of the opinion that the above hand pieces were fully damaged and beyond repair.

The committee constituted for inspecting the damaged items for condemnation had checked the micromotor Hand pieces and found the same to be fully damaged and fit for condemnation only.

Based on the recommendations of the committee, sanction is hereby accorded for condemning the items listed below and removing the same from the stock register of the department.

SlNo	Name of Item	Sl.No.	Make	Qty
1	Micromotor Hand piece	SN.03J0034 SN. 14075488	Marathon strong	2

Principal



Director

To: The HOD, Dept. Of Prosthodontics

CC. To: Mr. Elju, Maintenance department for further necessary action regarding removal of the item from the department.



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No.ADCH/4283/2023 dtd 04.05.2023

Proceedings

Sub: Removal of damaged / Condemned dental chair from the department of Public Health Dentistry-
permission granted.

Read:1) Request of the HOD, Department of Public Health Dentistry dtd 25.03.2023

2) Report of the Inspection committee dtd 4.5.23

Head of the department of Public Health Dentistry as per her letter dtd 25.03.23, referred 1st above,
had reported that the Dental chair numbered UG-5 in the Department was non functional and
requested permission to condemn and remove the same from the department.

Mr. Dileep, Technician had checked the chair and reported that it might cost Rs. 30,000/- to 35,000/- to
repair the chair and not sure how long the chair would work even if repaired, and it might not be price
worthy to repair the same.

The committee constituted for inspecting the damaged equipment had checked the above dental chair,
and found the said dental chair as very old manual Fusion chair, non functional and fit for condemnation
only.

Based on the recommendations of the committee, sanction is hereby accorded for condemning and
removing the item noted below from the stock register of the department and the same may be
transferred to the maintenance department on proper acknowledgement.

SINo	Name of Item	Identification No.	Qty
1	Dental Chair - Fusion Manual	UG-5	1

Principal



Director

To: The HOD, Dept. Of Public Health Dentistry

CC. To: Mr. Elju, Maintenance department for further action regarding removal of the item from the
department.

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No.ADCH/4276/2023 dtd 02.05.2023

Proceedings

Sub: Removal of damaged / Condemned equipments from the department of Oral Medicine & Radiology - permission granted.

Read:1) Request of the HOD, Department of Oral Medicine & Radiology dtd 19.04.2023

2) Report of the Inspection committee dtd 1.5.23

Head of the department of Oral Medicine & Radiology as per his letter dtd 19.04.23, referred 1st above, had reported that the autoclave, Sun-with SIno. SA 130812 kept in the department was fully damaged and non functional and sought permission to condemn the autoclave listed below and also requested permission to remove the same from the stock register of the department.

The committee constituted for inspecting the damaged items for condemnation had checked the autoclave and found that the equipment was sent for repair to trichur surgicals and they returned the same un repaired stating irreparable. Again the autoclave was taken by Sri. Dileep, Technician, Confident, for repair and he also returned the same un repaired being irreparable. The committee also checked the equipment and found to be fully damaged and fit for condemnation only.

Based on the recommendations of the committee sanction is hereby accorded for condemning and removing the item mentioned below from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

SIno	Name of Item	SIno.	Make	Qty
1	Autoclave	SA 130812	Sun	1

Principal

Director

To: The HOD, Dept. Of Oral Medicine & Radiology

CC. To: Mr. Elju, Maintenance department for further necessary action regarding removal of the item from the department.



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No.ADCH/4253/2023 dtd 18.04.2023

Proceeding

Sub: Removal of damaged / condemned equipments from the Department of Oral Pathology -
Permission granted.

Read:1) Request of the HOD, Dept. Of Oral Pathology dtd 03.04.23
2)Report of the Inspection committee dtd 18.4.23

Professor and Head, Department of Oral Pathology, as per his letter dtd 03.04.23 referred 1st above had reported that the steel cupboard in the department is fully damaged and requested permission to condemn and remove the same from the department. Seeking possibility for repair, the cupboard was got checked by Sri. Sunil Puthooran, manufacturer of cupboard at karukadam and he informed that it was not price worthy to repair the cupboard.

The committee constituted for inspecting the damaged Items had checked the cupboard and found the same as not worthy to repair and fit for condemnation only.

Based on the recommendation of the committee sanction is hereby accorded for condemning and removing the steel cupboard from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

Principal

To

The HOD, Department of Oral Pathology

CC to: Mr. Elju, Maintenance Department for further necessary action regarding removal of the item from the department.



Director

18/4/23

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No.ADCH/4252/2023 dtd 18.04.2023

Proceeding

Sub: Renewal of damaged / condemned equipments from the Department of Oral & Maxillofacial Surgery - Permission granted.

Read:1) Request of the HOD, Dept. OF OMFS dtd 13.4.23

2) Report of the Inspection committee dtd 18.4.23

Professor & Head, Department of Oral & Maxillofacial Surgery, as per his letter dtd 13.4.23 referred 1st above, had reported that the autoclave Sun B Class 22 Ltrs with SIno. SA 1404058 kept in the department was non functional and sought permission for condemning the autoclave listed below and had also requested permission to remove the same from the stock register of the department.

The committee constituted for inspecting the damaged items for condemnation had checked the equipment and found that the equipment was sent for repair to trichur surgicals and they returned the same unrepaired stating irreparable. Again the same was taken by Mr. Dileep, Technician, Confident for repair and he also returned the same unrepaired being irreparable. The committee also checked the equipment and found to be fully damaged and fit for condemnation only.

Based on the recommendations of the committee sanction is hereby accorded for condemning and removing the items mentioned below from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

SIno.	Name of Item	SIno.	Make	Qty
1	Autoclave 22 Ltrs B Class	SA 1404058	Sun	1

Principal

To

The HOD, Department of Oral & Maxillofacial Surgery

CC to: Mr. Elju, Maintenance Department for further necessary action regarding removal of the item from the department.



Director

18/04/23
S.H.

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S.S.

Proceeding

Sub: Removal of damaged/condemned equipments / instruments from the department of Orthodontics - Permission granted.

Read: 1) Request of the HOD, Department of Orthodontics dtd 13.03.2023.
2) Report of the Inspection Committee dtd 03.04.2023

Professor and Head, Department of Orthodontics, as per his letter dtd 13.03.2023 referred above had reported that the equipments / Instruments listed below were fully damaged and sought permission for condemning the below mentioned items and had also requested permission to remove the items from the stock register of the Department.

The committee constituted for inspecting the damaged items for condemnation had checked the items and reported that the items mentioned below were fully damaged and fit for condemnation only.

Based on the recommendation of the committee, sanction is hereby accorded for condemning and removing the below mentioned items from the stock register of the Department and the same may be transferred to the maintenance department on proper acknowledgement.

S/No.	Name of Items	Qty
1	Marathon N7R micro motor	1 No
2	Hand piece and unit ECO 450(1431841)	1 No
3	Hand piece and unit ECO 450(2071642)	1 No
4	Marathon BB2076 Micro motor	1 No
5	Light cure unit - TURBO BEE COO	1 No
6	Marathon BHS 1(ECO 450) 12050116	1 No
7	Marathon BHS 1 (ECHO 450) 14060542	1 No
8	Dental Lathe - Unident	1 No

Principal

To
HOD, Dept. of Orthodontics



Director

04/07/23

Copy to Elju, Maintenance Department for further action regarding removal of the items.

04/04/23

Proceeding

Sub: Disposal of old library books - Damaged in flood 2018 - removal from stock - Permission granted

Read:1) Letter dtd 13.03.23 of professor & Head , Department of Prosthodontics

2) Report of the Inspection committee

Professor & Head, Department of Prosthodontics, as per her letter referred 1st above, had reported that the library books of the department listed below were fully damaged due to flood during 2018 and could not be used and fit for condemnation only. The committee constituted for inspecting the damaged items for condemnation had checked the below listed books of the department and reported that the books were found to be fully damaged and the pages of the books were stuck together and was not possible to turn the pages and fit for condemnation only.

Based on the recommendation of the committee, sanction is here by accorded for condemning and removing the below mentioned books from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

S/no.	Name of Book	Author	Qty
1	Immediate loading of dental implants theory and clinical practice	Davarpanah Sizmulker - Moncler	1
2	Contemporary implant dentistry - 3 rd edition	Carl E. Misch	1
3	Dental implant restoration	Stuart H Jacob and Brian C.O Connell	1
4	Fundamental of tooth preparation	Shillingburg	1
5	Textbook of Prosthodontics	Rangarajan	1
6	Implant prosthodontics clinical & laboratory procedures	Sterens Fredrickson Gress	1
7	Implants In clinical dentistry 2 nd edition	Richard , Leshi, Paul J Palmer	1
8	Occlusion and clinical practice an evidence based approach	Iven Klinberg, Rob jagger	1
9	Dental implants the art and science	CHARles A Babbush	1
10	Color atlas of Dental implant Surgery 3 rd edition	Michael S Block	1
11	Principles and practice of implant dentistry	Charles M Weiss, Adam Weiss	1
12	Advanced Immediate loading	Georgeis E Romans	1
13	Removable partial Prosthodontics	Mc Cracken's	1
14	Essentials of complete denture prosthodontic 2 nd edition	Sheldon Winlder	1

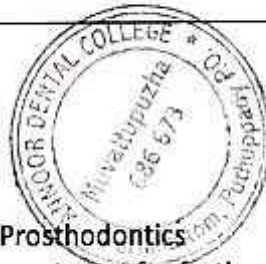
Principal

To

The HOD, Department of Prosthodontics

CC to: 1) Mr. Elju, Maintenance Department for further necessary action regarding removal of the condemned item.

2) Condemnation file



Director

22/03/23

[Handwritten signature]

Proceedings

Sub: Removal of damaged/ condemned equipment from the Department of Periodontics - Manual Dental Chair - Eagle make - Permission granted

Read: -1) Letter dtd 17.2.23 of HOD, Dept. Of Periodontics
2) Report of the Inspection Committee.

Head of the Department of Periodontics, as per his letter referred 1st above, had reported that the item listed below was lying in the department as fully damaged and fit for condemnation only. The committee constituted for inspection of damaged items for condemnation had checked the below mentioned equipment and found to be fit for condemnation.

Based on the recommendation of the committee, sanction is hereby accorded for condemning and removing the below mentioned equipment from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

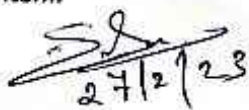
<u>Name of item</u>	<u>Make</u>	<u>ID No</u>	<u>Qty</u>
Manual Dental Chair	Eagle	ADC/DC/Perio-UG 11	1


Principal


Director
27/02/23

To
The HOD, Department of Periodontics Shanone, Perio

CC to: Elju, Maintenance Department for further necessary action regarding removal of the condemned item.


27/2/23

LTR/ADCH/4147/27.02.2023

Proceedings

Sub: Removal of damaged/ condemned equipment from the Department of Conservative Dentistry -
Autoclave - Confident make - Permission granted

Read: -1) Request of HOD, Dept. Of Conservative dentistry dtd 02.02.2023
2) Report of the Inspection Committee.

Head of the department of Conservative Dentistry, as per the letter referred 1st above has reported that the item listed below was lying in the department as fully damaged and fit for condemnation only. The committee constituted for the inspection of damaged items for condemnation had checked the below mentioned item and informed to be fit for condemnation.

Based on the recommendation of the committee sanction is hereby accorded for condemning and removing the below mentioned items from the stock register of the department and the same may be transferred to the maintenance department on proper acknowledgement.

<u>Name of item</u>	<u>Make</u>	<u>SI No</u>	<u>Qty</u>
Autoclave	Confident		1

Principal 

Director 
27/02/23

To, HOD, Dept. Of Conservative Dentistry  , CD
CC to: Elju, Maintenance Department 